



# *Ridge Manor Christian Academy*



34275 Cortez Blvd., Ridge Manor, FL 33523 School Number: 352-583-4382

Principal Maylen Puentes Cellular Number: 352-467-9364

[www.rmcaacademy@gmail.com](mailto:www.rmcaacademy@gmail.com)

[www.puentesmaylen@gmail.com](mailto:www.puentesmaylen@gmail.com)

## **Enrollment/Re-Enrollment Application:**

1. Complete and return the Enrollment Application forms.
2. **Returning Families, the non-refundable \$25.00 per student, Due by April 29<sup>th</sup>, 2022. New Families, the non-refundable \$175.00 per student, Due by April 29<sup>th</sup>, 2022. If paid after April 29<sup>th</sup>, 2022, the non-refundable registration fee is \$175.00 per student.** Failure to enroll by the April 29<sup>th</sup>, 2022, revokes re-enrollment status, thus you must follow the new student application process and tuition schedule.
3. Once your application is accepted and approved by RMCA, you will be notified of your child's acceptance for the upcoming school year.
4. All paid tuition and bus fees must be current.

Ridge Manor Christian Academy Private School seeks to enroll students with above/average capability who are of good moral character. Students are admitted based on academic testing, school records, teacher recommendation, and an interview.

All candidates are carefully considered. No student has the right to re-enrollment. All applications for re-enrollment are approved at the sole discretion of the school's Principal. We strive to make fair decision based on the services that the school can provide for each child, as well as what the student can contribute to RMCA. Ridge Manor Christian Academy School admits students without regards to sex, race, color, national or ethnic origin, we set high goals for our students, and we expect them to work hard and strive to reach their potential with the support of their parents/guardians.



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## **STUDENT INFORMATION:**

This application is a contract for the **2022 – 2023** school year.

Student's Legal Name: \_\_\_\_\_

First Last Middle Initial

Birth Date: \_\_\_\_\_ Current Age: \_\_\_\_\_ Grade: \_\_\_\_\_ Sex: M F

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Grade applying for: \_\_\_\_\_ School last attended: \_\_\_\_\_ County: \_\_\_\_\_

- Has the applicant ever repeated a grade? What grade: \_\_\_\_\_
- Has the applicant ever had any discipline or emotional problems, or been suspended, expelled, or withdrawn from school? If "yes", explain: \_\_\_\_\_
- Is there any reason the applicant cannot go back to the school previously attended? \_\_\_\_ Yes \_\_\_\_ No
- Has the applicant been tested for or diagnosed with any learning disabilities? \_\_\_\_ Yes \_\_\_\_ No
- Does the applicant have a current IEP, 504 Plan? \_\_\_\_\_
- Food allergies or other medical or drug related concerns: \_\_\_\_\_
- Current Medications: \_\_\_\_\_

## **FAMILY INFORMATION:**

Parent/Guardian Marital Status (please circle):

Married Separated Divorced Remarried Spouse Deceased Single

Resides with (please circle): Both Parents Mother Father Stepfather

Stepmother Grandmother Grandfather Other

*In case of divorce or separation, please submit legal documents.*

*School notification should be sent to: Please circle.*

*Mother Father Stepfather Stepmother Grandmother Grandfather other:* \_\_\_\_\_

Financial Responsibility will be assumed by: \_\_\_\_\_

**Father's Name:** \_\_\_\_\_ **Employer:** \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cellular Number: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Email address: \_\_\_\_\_

**Mother's Name:** \_\_\_\_\_ **Employer:** \_\_\_\_\_

Home Phone number: \_\_\_\_\_ Cellular Number: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Email address: \_\_\_\_\_



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## **MEDICAL INFORMATION:**

Individual(s) to contact if those listed above cannot be reached for a **MEDICAL EMERGENCY:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

I hereby authorize Ridge Manor Christian Academy to give and /or obtain EMERGENCY MEDICAL assistance for my student if I cannot be reached, I assume FULL financial responsibility for any such service rendered. I hereby give permission that my child, \_\_\_\_\_, may be given emergency treatment by a staff member at Ridge Manor Christian Academy. I also give permission for my child to be transported by car, or ambulance, or by any medical transportation. I agree not to hold Ridge Manor Christian Academy/Anchor of Our Souls Ministries and its employees harmless. Ridge Manor Christian Academy will attempt to make contact with the persons listed as emergency contacts and will follow their wishes if the circumstance allows. In the event that no one can be contacted, Ridge Manor Christian Academy will contact a physician, ambulance personnel or emergency room personnel and will follow the recommendation of these persons.

*I agree to pay any expense that Ridge Manor Christian Academy may incur in the emergency treatment of my child.*

\_\_\_\_\_



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## **Tuition 2022 – 2023:**

Admissions

Invest in your child.

There is no better time to invest in your child’s education than during his or her most formative years in *elementary, middle and high school* – the years when faith, values moral compass is so important. At Ridge Manor Christian Academy, teachers invest in each child by helping academically and spiritual foundation.

## **2022 – 2023 Annual Tuition:**

Elementary K4-Full Day) -5      \$7700.00

Middle School 6-8                      \$7700.00

High School 9-12                      \$7700.00

RMCA also participates in the Step Up for Students, Florida Empowerment Scholarship, AAA Scholarship, Gardiner McKay Scholarship. SEE ATTACHED.

Grades	Tuition	Fees for Books	Fees for Registration	Fees for Transportation for Field Trips	Fees for Uniforms	Fees for Testing	Other Fees	Total
K – 12	\$ 5,900.00	\$ 1,000.00	\$ 0.00	\$ 500.00	\$ 200.00	\$ 100.00	\$ 0.00	\$ 7,700.00



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## **Admissions:**

Why is Accreditation Important?

Ridge Manor Christian Academy has been accredited by Church of God Association of Christian Schools (CGACS). Accreditation provides parents and guardians with the assurance of quality education from a dependable educational institution. CGACS accreditation is a process, a self-study independent analysis, a comparison to established standards, an assessment of school's mission, a commitment to quality education, and willingness to be accountable on a yearly basis.

All Staff Members Have One or more of the Following:

College Degree, Bachelors or Higher Education

State of Florida Teaching Certification

Christian Education Degree

(Paraprofessionals) Associates Degree with emphasis in Education



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## **DRESS CODE:**

Students are expected to be modest in appearance. The dress code of RMCA is based on both Biblical standards and the need for children to learn to dress modestly and tastefully.

1<sup>st</sup> Timothy 2:9-10, 4:12. RMCA reserves the right to inform parents that certain attire or hair styles are not appropriate for our school.

RMCA Teachers, staff & Administration reserves the right to approach any student about his/her attire.

Dress code violations may result in, but not limited to the following disciplinary measures which will be progressive in nature:

- Waring
- In school suspension
- Parent being called to pick up child.

*Repetitive violations may result in Academic probation.*

## **GUIDELINES SPECIFIC TO BOYS/GIRLS:**

- Pants/Slacks/Shorts (girls one inch above knee)
- Navy, Black, Khaki
- Pants and short may not be ripped, frayed, or have holes or faded section.
- No sweatpants

All students must wear their school polo shirts.

P.E shirts on designated day.

Orange shirt on Fridays and field trip days.



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## **Bus Rider Permission & Release of Liability Form:**

My child/children's name: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Permission to be Picked up or Dropped off:

This form is to be used as a permission slip to ride the school van for the school year 2022-2023. By signing this form parents/guardian are acknowledging that Ridge Manor Christian Academy/Anchor of Our Souls Ministries and its staff are not responsible or liable for the well-being, nurturing or safety of the children/child. Parents understand that Ridge Manor Christian Academy/Anchor of our Souls Ministries is not liable or responsible for injuries occurring to a child/ in case of injury or accident on the bus. By signing this form parent/guardians understand that they are waiving all rights to a law- suit or to hold any ministry under Anchor of our Souls.

Bus fees: Student requiring to be picked up or dropped off will be charged \$40.00 for 1 child and \$45.00 for 2 or more children. It must be paid on Monday.

I understand that there are times that my child needs to be dropped off early because of any un-foreseen arrangements due to weather, power outage or my child is sick. I release RMCA of any liability. If student is to ride in staff's vehicle for any reason, I release them as well of any liabilities.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Students eligible for school bus service MUST complete this form and return to RMCA.

**Note: Service is deemed temporary, and approval ends with each school year.** As parent/guardians of the below child(ren), I understand the transportation agreement and provide consent to my child(s) transportation. I understand that I have to notify the Principal the night before of any changes. 352-467-9364

Fee(s) \$40.00 weekly per 1 child or \$45.00 for 2 or more children due every Monday.

AM Pick up: Yes \_\_\_\_\_ No \_\_\_\_\_ PM Drop off: Yes \_\_\_\_\_ No \_\_\_\_\_

Student Name(s)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Home address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Requested start date: \_\_\_\_\_



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## **Tablet Agreement:**

I \_\_\_\_\_ understand that I am responsible for the tablet my child/children have rented from Ridge Manor Christian Academy.

I \_\_\_\_\_ understand that if the tablet is returned to Ridge Manor Christian Academy damaged or broken, there will be a \$275.00 charge for the tablet to be repaired.

The **Rental Fee of \$25.00 yearly** must be paid for the iPad rental, pay to the office in check or cash. We do not accept online payments at this time.

I \_\_\_\_\_ understand that if my child is caught on any other website that they are not supposed to be on, there will be a \$250.00 fee.

Teachers will write on the communication log each time the tablet is checked in or out of the school.

Tablets are **NOT** to be left at home and should be brought back to school by the student the very next day for daily use.

These tablets are conditioned to work specifically in our school environment. We ask that parents not allow students to bring electronic devices from home unless previously approved by administration. Students can use their personal devices at home if they wish to do so or they may take the school tablet with them to do their homework.

Thank You for your cooperation with this matter.

Parent Signature:

\_\_\_\_\_

Student Signature:

\_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_





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## **Media Release Form:**

School Year: 2022 – 2023

I \_\_\_\_\_ **DO** give permission for my child \_\_\_\_\_ to participate in Ridge Manor Christian Academy's School Yearbook, School Publication, School Website, Newsletter, and LED Sign.

I \_\_\_\_\_ **DO NOT** give permission for my child \_\_\_\_\_ to participate in Ridge Manor Christian Academy's School Yearbook, School Publication, School Website, Newsletter, and LED Sign.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



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## **NO Student or Staff Contact:**

School Year: 2022 – 2023

I \_\_\_\_\_ am aware and understand that as the Legal Guardian that my child(ren) are **NOT** allowed to contact a Ridge Manor Christian Academy Staff Member that is currently employed or has worked, under any circumstances this includes (ex: photos, comments, videos on SNAPCHAT, INSTAGRAM, TWITTER, FACEBOOK, OR ANY GAMING PLATFORM, ETC.).

\_\_\_\_\_  
Student Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date



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## STATEMENT OF FAITH

### RIDGE MANOR CHRISTIAN ACADEMY / ANCHOR OF OUR SOULS

1. We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (2 Timothy 3:16, 2 Peter 1:21)
2. We believe there is one God, eternally existent in three persons- Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30)
3. We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4:15, 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His Resurrection (John 11:25, 1 Corinthians 15:4), His Ascension to the right hand of God (Mark 16:19), His personal return in power and glory (Acts 1:11, Revelation 19:11)
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, and that men are justified on the single ground of faith in the shed blood of Christ, and that only by God's grace and through faith alone are we saved (John 3:16-19, 5:24; Romans 3:23, 5:8-9; Ephesians 2:8-10; Titus 3:5)
5. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of condemnation (John 5:28-29)
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, 1 Corinthians 12:12-13, Galatians 2:26-28). We believe in the present ministry of the Holy Spirit by who's indwelling the Christian is enabled to live a godly life (Romans 8:13-14; 1 Corinthians 3:16, 6:19-20; Ephesians 4:30, 5:18). We believe the term marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25).
7. We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Corinthians 6:18, 7:2-5; Hebrews 13:4).
8. We believe that God's command is that there be no sexual intimacy outside of or apart from marriage between a man and a woman.
9. We believe that God wonderfully foreordained and immutably created each person as either male or female in conformity with their biological sex. These two distinct yet complementary genders together reflect the image and nature of God (Genesis 1:26-27).

The Bible, as the inspired and infallible Word of God, speaks with absolute authority regarding the proper conduct of mankind and is the unchanging foundation for all belief and behavior. Ridge Manor Christian Academy/Anchor of Our Souls/Board of Directors holds final interpretive authority on biblical meaning and application about faith, doctrine, policy, practice, and discipline.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

State of Florida

County of: \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, this record was signed before me by \_\_\_\_\_

\_\_\_\_\_

Notary Public Signature Commissioned

in \_\_\_\_\_ County



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## **Waiver of Liability Relating: Coronavirus/COVID-19 or Any Other Variant:**

On March 11, 2020, The World Health Organization declared the novel coronavirus, COVID-19, a pandemic. COVID-19 is highly contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people over the past several months. **Ridge Manor Christian Academy** (the "Ministry") has put precautions in place to reduce the spread of COVID-19 or any other Variant; however, the Ministry **cannot guarantee** that you or your family, including your child(ren), will not become exposed to or infected with COVID-19 or any other Variant. Further, because of the number of individuals involved in attending school, riding the bus, any other activity school related and the fact that many infected individuals appear to be asymptomatic, **attending the above activities could increase** you and your child(ren)'s risk of contracting COVID-19 or any other Variant.

By signing this waiver, I acknowledge the contagious nature of COVID-19 or any other Variant and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 or any other Variant. I also acknowledge that by attending school, riding the bus, or any other school related activities, such exposure or infection may result in personal injury, illness, disability, and/or death. I understand that the risk of becoming exposed to or infected by COVID-19 or any other Variant at school, on the bus, or any other school related activities may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Ministry employees, contractors, volunteers, members, and participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense of any kind that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at the Ministry or participation in school, on the bus, or any other school activity ("claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless the Ministry, its employees, agents, and representatives, of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the Ministry, its employees, agents, and representatives, whether a COVID-19 or any other Variant infection occurs before, during, or after, participation in any program

Student Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

State of Florida

County of: \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, this record was signed before me by \_\_\_\_\_

\_\_\_\_\_

Notary Public Signature Commissioned

in \_\_\_\_\_ County



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## **Release of Liability Form 2022 – 2023 School Year:**

### **Permission to be Picked Up and Dropped Off School Van/Charter Bus/Vehicle:**

This form is to be used as a permission slip to ride the school van/charter bus/vehicle for the school year 2022 – 2023. By signing this form parents/guardians are acknowledging that Ridge Manor Christian Academy/Anchor of Our Souls Ministries its staff and the Charter Company and its staff are not responsible or liable. By signing this form parents/guardians understand that they are waiving all rights to a lawsuit or to hold any ministry under Anchor of Our Souls responsible.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### **Food Consumption:**

At times during the school year, teachers will use food to enhance a classroom lesson, celebrate holidays or birthdays. Due to the number of allergies among students, we need to know whether your child may have food that is provided in class. Or if your child cannot participate in classroom/school celebrations/curriculum food activities.

\_\_\_\_\_ My child MAY participate in all food related celebrations.

\_\_\_\_\_ My child MAY NOT participate in all food related celebrations.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### **Student Injury Waiver:**

I \_\_\_\_\_ hereby grant permission for my child \_\_\_\_\_ to participate in any extracurricular activities.

I waive, release absolve, and hold Ridge Manor Christian Academy/Anchor of Our Souls Ministries and its Administrators, teachers', staff, and physical director from any claim arising out of injury or sickness to my Child.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### **Acknowledgement of Family Handbook:**

For the Parents/Guardians:

We agree to uphold the educational philosophy, objectives, in the Student Handbook, standards of conduct and the principles of the Family Covenant. We will cooperate with the administration and teachers in a spirit of collaboration in the instructing of our child(ren).

If at any time during the instructing of our child(ren), we can no longer walk in unity and in all opportunities for communication are exhausted, we will withdraw our child(ren) from RMCA.

I have read, understand, and agree to abide by the guidelines and procedures set forth in RMCA.

We understand that willful disobedience by our child(ren) to these principles and guidelines may result in the withdrawal of my child(ren) from RMCA.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



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## **Uniform Order Form 2022 – 2023:**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

### **Youth Chart:**

Description	Size (S, M, L, XL, XXL)	Additional Uniforms
Polo Shirt # 1		
Polo Shirt # 2		
Polo Shirt # 3		
Polo Shirt # 4		
Orange Field Trip Shirt/Friday Shirt		
P.E. Shirt		

### **Adult Chart:**

Description	Size (S, M, L, XL, XXL)	Additional Uniforms
Polo Shirt # 1		
Polo Shirt # 2		
Polo Shirt # 3		
Polo Shirt # 4		
Orange Field Trip Shirt/Friday Shirt		
P.E. Shirt		

**\* Please Note that if you are wanting to Order Additional Uniforms for your child or children it will be \$15.00 per additional uniform. \***



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## Student Record Release

School Name: \_\_\_\_\_

\_\_\_\_\_

County: \_\_\_\_\_ State: \_\_\_\_\_

Fax Number: \_\_\_\_\_ Date: \_\_\_\_\_

Students' Name(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_