

Ridge Manor Christian Academy

2017-2018 Tuition Rates, Discounts & Fees

Annual Tuition	Books Fees	Testing	Uniforms	Transportation Field Trips etc....	Balance to Pay	Payment and Registration Deposit	Total Tuition
\$4870	\$800	\$100	\$200	\$500	\$6470	-\$647	\$5,823

Programs & Scholarships

**RMCA also participates in the Florida Tax Credit Scholarship (Step Up for Students) and the McKay Scholarship programs. Those families participating in either scholarship will not be required to pay the registration fee if they have submitted an acceptance letter from the scholarship program with award amounts.

Religious & Non-Profit Scholarship Supplements

In many cases, families are eligible for additional assistance for a portion of the tuition not paid for by scholarship programs. Some local religious and non-profit groups have set aside scholarships and supplements for families in need of additional financial assistance.

Discounts:

- ❖ Multi-Child Discounts: Are not available at this time, due to our low-cost tuition.
- ❖ Single Payment Discount: 10% of applicable annual tuition by end of the first month school starts.

Miscellaneous Fees:

- ❖ Before & After School Fees: Students dropped off before 8:00 and picked up after 3:00 will be charged \$10.00 per day.
- ❖ Bus Fees: Students requiring to be picked up or dropped off (within a 5-mile radius of the school) will be charged \$10.00 one way/\$20.00 round trip. Students not giving at least a 24-hour notice will be charged an additional \$15.00 each way. If student requires transportation to and from school on a daily basis, a one-time fee of \$700.00/family will be due at the beginning of the year.
*Yearly fee can be added into a 3 or 6-month payment plan of \$700.00
- ❖ Private Tutoring: \$30.00 per hour or \$15.00 per 30 minutes. Available after school for a maximum of 1 ½ hours
- ❖ Therapies:

Language Therapy	\$70.00/Hour \$45.00/Half Hour
Occupational Therapy	\$70.00/Hour \$45.00/Half Hour
Physical Therapy	\$70.00/Hour \$45.00/Half Hour
Speech Therapy	\$70.00/Hour \$45.00/Half Hour
Transportation to Therapy	\$20.00 Weekly

Ridge Manor Christian Academy

Dear Prospective RMCA Family,

Thank you for beginning the first phase in choosing Ridge Manor Christian Academy for your child's educational success. We are delighted that you would consider our school to assist you in your child's journey to a God-Centered Education and Future. Scripture tells us, "Train up a child in the way he should go, and when he is old he will not turn from it." Proverbs 22:6. By choosing RMCA, you are inviting us to help you in this responsibility. We accept this responsibility as an awesome honor and duty. Therefore, each step of the admission process is to make sure there is an appropriate match between your family and the school. Our desire is to collaborate with parents whose children are most likely to grow and succeed in our rigorous Christ-Centered academic program that strives to prepare a student for college and life. Should you have any questions at any point in the admissions process, please do not hesitate to contact our administrator.

Again, thank you for making the decision to join RMCA and may our Lord richly bless you in this decision throughout the process.

In His Love,
Pastor Maylen Puentes
School Principal

STUDENT RECORD RELEASE

To Releasing School Counselor:

Fax to #: () _____ Total Pages: (INCL. COVER)

Attention: _____ Date:

School Name: _____

RE: _____

URGENT

Dear Counselor:

My child(ren) has/have been withdrawn from your school. Please release their academic and health records to the following school. Thank You.

Accepting School:

Ridge Manor Christian Academy
34275 Cortez Boulevard
Ridge Manor, Florida 33523
352.583.4382 FAX 352.583.4384

Students' Name(s)
Grade Level

Age

Ridge Manor Christian Academy

STATEMENT OF FAITH

Ridge Manor Christian Academy is a non-denominational school. Doctrines not specifically addressed by the following statement of faith constitute beliefs that we feel are best left up to the home and the local church the student chooses to attend.

A Christian Philosophy of life and education requires a system of beliefs. The following represent the core of our philosophy.

WE believe the Bible/Scriptures to be the inspired, the only infallible, authoritative, inerrant Word of God. (II Timothy 3:15, II Peter 1:21)

WE believe there is only one God, eternally existent in three persons - Father, Son, and Holy Spirit. (Genesis 1:1; Matthew 28:19)

WE believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14' Luke 1:35), His sinless life (Hebrews 4:15; 7:26), His miracles (John 2:11), His vicarious and atoning death (I Corinthians 15:3; Ephesians 1:7), His resurrection (I Corinthians 15:4; John 11:25), His ascension to the right hand of the Father (Mark 16:19), and His personal return in power and glory (Revelation 19:11).

WE believe in the present ministry of the Holy Spirit, to glorify Christ, to convict men of sin and whose indwelling enables the Christian to live a Godly life, in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, and that men are justified on the single ground of faith in the shed blood of Christ, and that only by God's grace through faith alone we are saved. (John 3:16-19; Romans 3:23; 5:8-9; Ephesians 2:9-10; Titus 3:5), that the gifts of the Holy Spirit are given to every believer and need to be activated and exercised to fulfill their divine purpose of blessing the body of Christ, in the baptism of the Holy Spirit wherein the Spirit is sent to gift each Believer with their own private prayer/praise language used to edify themselves, and that such baptism empowers believers to be effective for Christ.

WE believe that man was created in the image of God, but fell into sin, that man can be justified only by grace through personal faith in the Lord Jesus Christ.

WE believe in the personal, literal second coming of our Lord Jesus Christ to judge both the quick and the dead, in the resurrection of both the saved and the lost, they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. (John 5:28-29)

WE believe that water baptism identifies us with the death and burial of Christ, and that we should arise to walk in the newness of life.

WE believe in the bodily resurrection of all the dead, in divine healing of the body as part of the atoning work of Jesus Christ. This healing can be received and also ministered to others by various divine gifting.

WE believe in the spiritual unity of believers in our Lord Jesus Christ (I Corinthians 12:12-13; Galatians 3:26-28), that Christ wants the members of His church to carry the gospel into the entire world.

WE believe in the full function of the five-fold ministry, which was given to perfect and equip the saints so they can enter into the work of their ministry, thereby edifying the whole body of Christ.

WE believe in the present-day ministries of the apostles and prophets, which Christ has set in the Church as foundational and revelation ministries. We believe these two ministries will be restored to function in full power and authority before the literal second coming of Christ to reign over all the earth.

WE believe that the Church of Christ Jesus is God's instrument to establish and extend God's Kingdom until the literal coming of Christ to reign over all the earth.

WE believe in the autonomy of each local church and that itinerant ministries should also be based out of and related to a local church with accountability to a senior minister.

CHURCH MEMBERSHIP: YES ___ NO ___
ATTENDANCE _____ WEEKLY _____ FREQUENTLY _____
Name of Church _____ Denomination _____
ADDRESS _____
Minister's Name _____ Telephone _____
PARENT SIGNATURE _____ DATE _____

Ridge Manor Christian Academy

Student Supply List 2017-2018

Grades K-2nd

- 1 standard sized pencil box
- 3 boxes of #2 pencils
- Pencil top erasers/ cap erasers
- (3) Packs of Blue pens
- (2) packs of red pens
- 1 Pack Dry Erase Markers
- 2 black Sharpie marker
- Multi Colored Sharpies
- Scissors
- **1 inch 3-ring binder (communication folder)**
- (4) Ream of white copy paper
- (6) Paper towels
- 6 boxes of tissues
- (2) Hand soap (64 oz)
- (3) Clorox Wipes
- (6) baby wipes
- (1) packs of construction paper
- 4 containers of Play Dough
- (1) 4 Pack of glue Sticks
- 1 Box of 24- pack crayons
- 1 Pack of Classic Color Markers
- 3 Tablets of Writing paper- K-1st
- 2 Packs of Sticky Notes
- White out

Grades 3 - 12th

- 4 boxes of #2 pencils (**no mechanical pencils**)
- (6) Reams of white copy paper
- 3rd-5th- Wide ruled Paper (4 packages)
- 6th-12th-College Ruled Paper (4 packages)
- 6 pack of Paper towels
- 6 boxes of tissues
- (3) Clorox Wipes
- (6) baby wipes
- Book bag
- 2 Hand Sanitizers (64oz.)
- (1) composition notebook _
- **(2) 2 inch 3 ring binder (communication folder)**
- Index cards (**grades 5th -12th mandatory**)
- White out
- 2 Packs of Sticky Notes
- 3 Packs of Red Pens
- 3 Packs of Blue Pens
- 1 Pack of Dry Erasers (**Grades 5-12**)
- 2 Highlighters
- 2 Black Sharpie Markers
- Multi Colored Sharpie Markers
- 12" Ruler with Centimeters and inches
- Protractor (6th grade and up)
- iPad/Laptop

High School (Grades 9-12)

- **Standard Calculator**
- **USB**
- **Laptop (optional) We also provide laptops but you are able to bring your own.**
- **Headphones**

Ridge Manor Christian Academy Application

Please submit this application as soon as possible, with a non-refundable application of \$50.00/Child

STUDENT APPLICATION

Academic Year	Application Date	Grade	
Name	Preferred Name	DOB	Age
Social Security #	Birthplace	Gender	
Address	City	State/Zip	
Phone	Add'l Phone	Fax	
E-Mail	Current School	Private____Public____	
Years Attended	Address	City	
State/Zip	County	Last Grade Completed	

Father/Guardian Information

Name_____

Relationship_____

Date of Birth_____

SSN_____

Address_____

City_____

State/Zip_____

Home Phone_____

Cell Phone_____

Occupation_____

Employer_____

Employer Phone_____

Mother/Guardian Information

Name_____

Relationship_____

Date of Birth_____

SSN_____

Address_____

City_____

State/Zip_____

Home Phone_____

Cell Phone_____

Occupation_____

Employer_____

Employer Phone_____

Family Information

Children in family not applying:

Name _____ DOB _____ Age _____

Name _____ DOB _____ Age _____

Name _____ DOB _____ Age _____

Name _____ DOB _____ Age _____

Name _____ DOB _____ Age _____

Reason they are not applying:

Scholastic Information

Has your child ever repeated a grade?	If so, state grade & date:
Has your child ever failed a subject?	Is your child eligible to re-enter present school? Yes _____ No _____
If so, please explain:	

Has your child ever been suspended, expelled or asked to withdraw from school?

If yes, please give name of school and details:

Has your child, to your knowledge, been involved with alcohol, drugs, tobacco products, or sexual immorality? _____

If yes, please be prepared to discuss this during your student/parent interviews.

Why is your child withdrawing from his/her present school?

Has this child ever been evaluated for academic, behavioral, emotional or attention difficulties by a school official, psychologist, physician, or any other professional?

If yes, please attach a copy of the evaluation report and/or diagnostic result to this application.

Does your child take any prescription medication daily?

If yes, please describe _____

General Information

How did you hear about RMCA?

Why have you selected RMCA for your child's education?

Ridge Manor Christian Academy PARENT-SCHOOL AGREEMENT

IN ORDER TO SOLEMNIFY the desire of the undersigned parties to glorify the Lord with their obedience to Him and to promote a clear understanding of the duties and responsibilities of each party, the undersigned parties adopt the following agreement:

I, _____, for and in consideration of my child, _____, being admitted as a student in **Ridge Manor Christian Academy**, do hereby accept such admission and the duties and responsibilities entailed therein and agree to be bound by the terms of this Agreement:

- I subscribe without reservation to the Articles of Faith and the Standards of Conduct of **Ridge Manor Christian Academy** and agree that my family will abide by these doctrines in all aspects of our lives, both at and away from school ministries and functions.
- I understand and agree that the church and the school ministry are inseparable and that my child may be expelled from the school if either of us is out of fellowship with the church, as determined in the sole discretion of the pastors and the church board members.
- I have read and understand the Student Handbook and I agree with it completely. I agree that my child and I must abide by all of the policies, rules and regulations of the school, including those listed in the Student Handbook, and I agree to support **Ridge Manor Christian Academy** with my conduct and my prayers.
- I understand and agree that the education of my child will be guided by the instructors and other school officials. I agree that my purpose is obtaining a Christian Education for my child will be achieved by following the curriculum set by the instructors. To that end, I agree that I will require my child to perform all duties and responsibilities entrusted to his/her ability to their satisfaction. I will support the decisions of the instructors and school officials and will never attempt to undermine their authority. I understand and agree that during my child's enrollment the courses offered and the instructors teaching them may change from time to time in the discretion of school leadership.
- I understand and agree that my child has no right to publish and distribute a student newsletter or any other publication. I understand and agree that **Ridge Manor Christian Academy**, has the right, in its sole discretion, to control what is published, circulated, or otherwise distributed at its school to its students or staff, and I will ensure that my child understands this provision.
- I understand and agree that attending **Ridge Manor Christian Academy** is a privilege and the school reserves the right to suspend or expel my child from the school in accordance with its official policies as determined by the school. Notwithstanding anything to the contrary contained herein, this agreement does not bind either party to any specific period of enrollment. Either party may terminate this agreement without cause upon seven (7) days written notice. I understand that no rights or presumptions of continued enrollment are conferred or implied by this agreement or by a number of consecutive agreements. I further agree that no right to notice of renewal or nonrenewal of the agreement is conferred or implied.
- I agree to pay all tuition and fees in a timely manner as set forth in **Ridge Manor Christian Academy's** Billing Agreement. I understand that monthly tuition payments are due on the first day of each month. I further understand that if I fail to make a timely payment, my child may be

withdrawn from school and I may be subject to late payment fees and other costs, including any necessary costs of collection in accordance with school policy.

- As **Ridge Manor Christian Academy** is a Christian Ministry Organization, both parties agree that they would never make demands, threaten to sue, or actually litigate any matter whatsoever relating to or resulting from this Agreement. I understand that making demands, threatening to sue or actually litigating a matter against **Ridge Manor Christian Academy** clearly violates Biblical teaching and practice and shall constitute sufficient grounds for immediate withdrawal of all my children from enrollment at **Ridge Manor Christian Academy**. I understand that retaining or instructing an attorney to contact the ministry with regard to potential claim or dispute will be interpreted as a threat to sue. Accordingly, the parties agree to resolve all potential claims, disputes or causes of action through binding arbitration using the procedures outlined in the attached procedures.

- I agree to follow the Biblical pattern of Matthew 18:15-17 and Galatians 6:1 and always give a good report. All differences are to be resolved by utilizing Biblical principles - always presenting a united front.
- The parties agree that the methods outlined in this section shall be the sole remedies for any and all controversies or claims arising out of the enrollment relationship or this Agreement and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision.
- I acknowledge that I have read and understand the Procedures of Arbitration adopted by **Ridge Manor Christian Academy** and agree to abide by the procedures outlined therein.
- I agree to do everything in my power to avoid involving **Ridge Manor Christian Academy** in any legal proceedings which may take place or legal requests for documents or testimony of school officials concerning the custody and/or education and upbringing of my child. I understand that if, in spite of my attorney's best efforts, any school official is legally compelled to provide testimony or documentation beyond a copy of my child's standard academic records, that my child may be immediately dis-enrolled from **Ridge Manor Christian Academy** and that my account may be charged for any and all expenses incurred in complying with such legal process.

- The parties agree that there are no other agreements or understandings between them relating to the subject matter of this Agreement. This Agreement supersedes all prior agreements, oral or written, between the parties and is intended as a complete and exclusive statement of the agreement of the parties. Neither this Agreement nor its execution have been induced by a reliance, representations, stipulations, warranties, agreements or understandings of any kind other than those expressed herein. If any provision of this Agreement is found to be void or voidable, it shall not affect the validity of any other provision. Both parties shall remain bound by all other provisions.
- I certify that I will explain this agreement and its meaning to my child. I will assist the school in every way necessary to ensure my child abides by all the terms of this agreement.
- I understand that this Agreement shall not take effect until fully executed by all parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the ___day of____,20__.

By _____ By _____
Father Mother

I understand this agreement and its content and agree to abide by its terms and all rules which apply to students.

By _____
Student (Age 12 and Above)

ACCEPTED AND APPROVED

Ridge Manor Christian Academy

Child Pick-Up Authorization Emergency Contact Form Parental Consent/School Release Form

Child's Name:	Date of Birth:
Street Address:	City:
State:	Zip Code:
Home Phone:	E-mail Address:
Mother's Name:	Cell Number:
Mother's Employer:	Work Number:
Father's Name:	Cell Number:
Father's Employer:	Work Number:

Person(s) other than yourself authorized to transport your child to/from school. ***Including those in your carpool.***

(If you want to make any changes during the school year, please do this **in writing** to the school.)

Name	Relationship to Child	Phone Number

***A photo ID is required in the student's file for each person listed above.**

PARENTAL CONSENT

I give my consent to Ridge Manor Christian Academy to:

- Release my child into the custody of the individual(s) named above ____ Yes ____ No

Father's Signature (or Legal Guardian)

Date

Mother's Signature (or Legal Guardian)

Date

Ridge Manor Christian Academy

Billing Agreement

My child's Name: _____

Our billing procedures and payment options have been developed for the convenience of RMCA's parents. Please note all payment discounts will be forfeited if not paid by the due date or if a check is returned due to insufficient funds.

- A \$35 late fee will be charged if your payment is not received by the 10th day after payment is due.
- A \$35 fee will be assessed for each returned check. More than one (1) returned check may result in a deposit requirement of three (3) month's tuition and fees.
- Any change in payment option or method must be made in writing.

Investing in your child's education is an important commitment that you make in advance of the beginning of the academic year. Occasionally, this commitment must be broken for unforeseen circumstances such as job transfer or prolonged illness. RMCA makes commitments for operational expenses (salaries, books, supplies, insurance, etc...) prior to the start of each school year. When a student leaves RMCA, for whatever reason, there is a significant impact on our ability to meet those obligations. Therefore, the following charges will apply to those families breaking their commitment with RMCA.

- Families that withdraw their child(ren) who have attended less than half the school year and have paid tuitions(s) and fees in full will be reimbursed 50% of amounts paid whether or not they've attended the full 1st semester.
- Families that withdraw their child(ren) who are on any other payment plan besides the one-time payment, will be required to pay the current month of the withdrawal plus two (2) months for each child, whether or not they are withdrawn three (3) days into the month or thirty (30) days.
- Families that withdraw their child(ren) who are participating in a Florida Scholarship Program will be charged for a full quarter if child did not attend at least 90% of the quarter. RMCA does not get scholarship payments when students do not have a 90% attendance rate.
- Families whose child(ren) are participating in a Florida Scholarship Program will be charged for a full quarter if a child does not have at least a 90% attendance rate for each quarter. RMCA does not get scholarship payments when students do not have a 90% attendance rate.

We agree to the above billing agreements as set forth by RIDGE MANOR CHRISTIAN ACADEMY. We understand that any billing/invoice not paid within thirty (30) days will be subject to collection fees.

Father's Signature (or Legal Guardian)

Mother's Signature (or Legal Guardian)

Ridge Manor Christian Academy

Emergency Medical Release Form

Child's Name:	Date of Birth:
Doctor's Name:	Phone Number:
Health Ins. Company:	Policy #:
Primary Subscriber:	Primary D.O.B.:
Physician-Documented allergies or things known to cause allergic reactions (including medications) If none, state none. :	
Special Disability:	History of Physical/Medical Problems:
Current Medications:	Reason:

We, the parents/legal guardians of _____, do hereby authorize the performance upon our child, by any physician licensed to practice medicine in the State of Florida, any emergency procedure the Physician deems necessary to save the life, limb, or continued good health of our child. Any emergency surgical procedure is to have the unreserved consensus of not less than two (2) licensed physicians. This document is in no way intended for or to be construed as authorization for the performance of investigational procedure or treatment.

We, the parents/legal guardians, take full responsibility for any emergency procedure or treatment performed. This document is valid only after any unsuccessful attempt is made to locate the parents or legal guardians of the child noted hereon.

Father's Signature (Or Legal Guardian)

Mother's Signature (Or Legal Guardian)

Parental Consent

I give my consent to RMCA to:

- Administer first aid procedures in the case of a minor accident ___ Yes ___ No
- Transport my child to local hospital in event of a major accident ___ Yes ___ No
- Notify & release of my child to the staff at RMCA in event of a medical emergency ___ Yes ___ No

Person(s) to notify in an emergency if parent(s) cannot be reached.

Name	Relationship to Child	Phone Number

***A photo ID is required in the student's file for each person listed above.**

Father's Signature (Or Legal Guardian)
Guardian)

Mother's Signature (Or Legal

Ridge Manor Christian Academy

Bus Permission & Liabilities Release Form

My child's name: (Please Print) _____

Permission to be Driven

This form is to be used as a permission slip to ride the school bus/van for the school year of 2016-2017. By signing this form parents/guardian are acknowledging that Anchor of Our Souls Ministries/Ridge Manor Christian Academy and its staff are not responsible or liable for the well-being, nurturing or safety of the child prior to boarding the bus or after getting off the bus. It will be the responsibility of the parent to provide safe passage to and from the bus. Parents understand that Anchor of Our Souls Ministries/Ridge Manor Christian Academy is not liable or responsible for injuries occurring to a child in case of an injury or accident on the bus. The school provides transportation as a form of assistance to the parents. By signing this form, parents/guardians understand that they are waiving all rights to law suit or to hold Anchor of Our Souls Ministries Inc./Ridge Manor Christian Academy liable for any potential physical or emotional damage that could occur to any persons transported by the church or school bus. If you are not willing to sign this agreement, then please make other arrangements for transportation.

By signing this form, parents/guardians also agree that in the event the church/school bus is not working order/safe conditions, students will be picked up in staff vehicles until transportation issues are resolved. The *Transportation Permission & Liabilities Release Form* must be signed if student is to ride in staff/volunteer vehicles for field trips or pick-up and drop-off.

Bus Fees: Students requiring to be picked up or dropped off will be charged \$10.00 round trip per day or \$30.00 a week.

Parent's Signature (Or Legal Guardian)

Date

Student's Signature

Date

Ridge Manor Christian Academy

Transportation & Liabilities Release Form

My Child's Name: (Please Print) _____

Permission to be Driven

Your permission below instructs Ridge Manor Christian Academy that your child is released from school to drive with private drivers on field trips and acknowledges your understanding that the school and its instructors, volunteers or parents are not liable for this action.

I acknowledge and understand that the parent drivers or volunteer drivers are not employees or agents of Ridge Manor Christian Academy. Further, I understand RMCA has not verified the criminal record of the parent or other driver(s) nor the mechanical condition of the vehicle or proof of insurance.

It is understood that Ridge Manor Christian Academy, its faculty, administrators, representatives, agents, employees assume no responsibility, in any manner whatsoever, for any injuries, losses, or death resulting from the transportation of my child by a parent or volunteer driver(s).

I acknowledge that by signing this disclaimer, I release and hold harmless Ridge Manor Christian Academy, its faculty, administrators, representatives, agents or employees from any and all claims that may arise in the transportation of my child by a parent or volunteer driver(s).

Signature also indicates your assurance that your child has valid medical and accident insurance.

Signature acknowledges that this form is valid as long as your child is in attendance at the school or until the school agrees otherwise in writing. No student is to be driven without personally being released by a school administrator and the teacher in charge; unless released, no student is to be outside of the immediate and present direction of a teacher at any time. Without this release the student who goes in a private car is truant.

Parent/Guardian: Check all that apply

- My child does not have valid medical and/or accident insurance.
- I, as a parent/guardian, may elect to carpool other students going to or from school activities and my insurance meets the minimum standards: Bodily Injury, \$100,000/\$300,000 per accident;
Property Damage, \$50,000 per accident;
Medical Payment, \$2,000 per accident.
- My child may be released from supervision to drive in a car driven by a teacher or parent.
- My child may drive only with the following drivers (fill in names):

- My child may not leave the school unless I drive, and my child understands this.

Parent's Signature (Or Legal Guardian)

Date

Student's Signature

Date

Ridge Manor Christian Academy

School Release Form

Student Name: _____

Throughout the year, RMCA students participate in activities, events or projects in which students may be photographed or videotaped. This includes but is not limited to: school portraits, student projects, field trips, or special events. Please fill out this form and return to the office along with your enrollment packet. Please make sure you mark a "yes" or "no" for each section. If a choice is NOT made, we will assume your answer is "yes."

I give permission for photographs of my child _____ to appear in the following:

(Please check Yes or No for each):

___ Yes ___ No **In School Displays** - including but not limited to: bulletin boards, class-made books, or student multimedia projects; students may be identified by first and last name

___ Yes ___ No **School Yearbook** - including but not limited to: portrait photography, and possibly informal or group photos; students may be identified by first and last name.

___ Yes ___ No **Other School Publications** - including but not limited to: student publications, school anthology, or newsletter; students may be identified by first and last name.

___ Yes ___ No **Outside Publications** - including but not limited to: The Hernando Times, Community Paper, etc....; students may be identified by first and last name.

___ Yes ___ No **School Website** - including but not limited to: main pages, class pages, or special event pages; students may be identified by **first name only**.

___ Yes ___ No **School LED Sign** - including but not limited to: birthday announcement, graduation announcement, honor roll announcement; students may be identified by first and last name.

___ Yes ___ No **Radio Station** - including but not limited to: birthday/graduation announcement, child may be on-air, recordings and promotional announcement for RMCA or 102.7FM WXIO-LP; students may be identified by first and last name.

Father's Signature (Or Legal Guardian)

Date

Mother's Signature (Or Legal Guardian)

Date

Ridge

Manor Christian Academy

Application Process

We appreciate your interest in applying to Ridge Manor Christian Academy (RMCA). This packet contains documents needed for every student. Please complete those that apply to your child(ren). If at any time during the application process you have questions, please contact our administrator for assistance.

Your child's application is complete when the following has been returned in:

___ Completed Student Application
if K-1st)

___ Previous Two Year's Report Cards (One

___ Application Fee (\$50.00) - Non- Refundable
applicable)

___ Individual Education Plan (IEP-

___ Diagnostic Test Results

___ Family Covenant Acknowledgement

___ Physical & Immunization Records

___ Student Record Release

___ Statement of Faith

___ Transportation/Medical/Photo Release (Field

Trips)

___ Birth Certificate

___ Copy of Parent/Guardian(s) ID/DL

The Administrator must receive these completed forms before we can continue the enrollment process. Please double check for signatures where applicable.

Testing: RMCA administers diagnostic tests to all incoming students. The testing fee is included in the application fee.

Admissions: After completion of all the above documents and interviews, we will notify you in writing or by phone as to your child's enrollment status. If your child meets the admission requirements, but if there are no spaces currently available in the learning center, you will be given an opportunity to keep your application active on a waiting list.

Student/Parent Interview: After we receive the applicable items above, the administrator will contact you to schedule a time to meet with the principal and the administrator. At the interview, the administrator will discuss the collaboration between the school and the home for the success of your child 'intellectually, physically, spiritually and socially' (Luke 2:52) The administrator will briefly explain the purpose of Christian education; provide an overview of RMCA's ACE program, and give you time to ask whatever question you may have concerning the school any questions regarding your child's fit into RMCA's program.

Enrollment: Upon agreement to collaborate together and before your child is officially enrolled, you will be given a packet to complete in the office with all applicable fees.

Ridge Manor Christian Academy **ACKNOWLEDGEMENT of Family Covenant & Student Handbook**

For the Parent:

We agree to uphold the educational philosophy, objectives, Student Handbook, standards of conduct and the principles of the Family Covenant. We will cooperate with the administration and teachers in a spirit of collaboration in the instructing of our child(ren).

If at any time during the instructing of our child(ren), we can no longer collaborate in a spirit of unity, and all opportunities for communication are exhausted, we will withdraw our child(ren) from Ridge Manor Christian Academy.

I have read, understand and agree to abide by the guidelines and procedures set forth in the Ridge Manor Christian Academy Student Handbook.

We understand that willful disobedience by our child(ren) to these principles and guidelines may result in the withdrawal of my child(ren) from Ridge Manor Christian Academy.

Father's Signature

Date

Mother's Signature

Date

For the Student:

Ridge Manor Christian Academy strives to help each student grow spiritually, mentally, physically and emotionally. Please read the following carefully and sign your name if you are willing to commit to these statements.

I promise to commit myself, as a part of a school community that is dedicated to the glory of God, to live in accord with what the school represents and believes.

I promise to take my school work seriously, to be honest in all things and to apply myself to my studies.

I desire to attend Ridge Manor Christian Academy or am willing to be under the authority of my parents in submitting and deferring to their wishes concerning enrollment at Ridge Manor Christian Academy.

I understand that Christian teachers are in collaboration with my parents. I will strive to obey them also as they seek to instruct me according to God's Word.

I will seek to live a Godly life in and out of school in order that Jesus Christ will be glorified. (Colossians 3:23)

I have read and understand and agree to abide by the guidelines and procedures concerning student conduct, dress and lifestyle as set forth in the Parent /Student Handbook. This includes abstaining both on and off campus from the use or possession of tobacco, alcoholic beverages, illegal drugs, profane language and immoral behavior.

I understand that willful disobedience of these guidelines of the Student Handbook may result in my dismissal from Ridge Manor Christian Academy.

Print Student's Name

Date

Student's Signature

For the School:

The faculty and staff of Ridge Manor Christian Academy pledge by God's grace to uphold the principals of this convent and guidelines as we together instruct your children.